3 Higbie Lane • West Islip, New York 11795
(631) 661-7080
www.westisliplibrary.org

Board of Trustees Meeting Minutes – Wednesday, March 18, 2026 *APPROVED*

Meeting held at the West Islip Public Library, 3 Higbie Lane, West Islip, New York, 11795.

PRESENT:
Angela LaGiglia, President
Louise Sokolowski, Vice President
Dana Waite Esposito
Marilyn Gutierrez
Idamarie Tully
Jamie Papandrea, Director
Terri Hunter, Business Manager

ABSENT:

Library Board President Angela LaGiglia called the meeting to order at 3:50 PM.

ADOPTION OF AGENDA: After review, a motion was made to approve the proposed Agenda dated Wednesday, March 18, 2026. (Gutierrez, Tully, Unanimous)

APPROVAL OF MINUTES: After review, a motion was made to approve the minutes of the February 18, 2026 Board Meeting. (Esposito, Gutierrez, Unanimous)

CORRESPONDENCE: None.

PERIOD FOR PUBLIC EXPRESSION: None.

DONATION REPORT: After review, a motion was made to accept the Donations Report dated March 18, 2026. (Esposito, Gutierrez, Unanimous)

DISCARD REPORT: No report.

FINANCIAL MATTERS:

FINANCIAL STATEMENTS: After review, a motion was made to approve the Financial Reports for February 2026. (Sokolowski, Tully, Unanimous)

PAYROLL WARRANTS:

- After review, a motion was made to ratify the Payroll Warrant dated February 26, 2026. (Sokolowski, Esposito, Unanimous)

- After review, a motion was made to ratify the Payroll Warrant dated March 12, 2026. (Sokolowski, Gutierrez, Unanimous)

WARRANTS:

- After review, a motion was made to approve the Warrant dated March 18, 2026. (Sokolowski, Gutierrez, Unanimous)
- After review, a motion was made to approve the Capital Fund Warrant dated March 18, 2026. (Sokolowski, Gutierrez, Unanimous)
- After review, a motion was made to approve additional invoices to be paid for the period from March 19-April 14, 2026. (Sokolowski, Gutierrez, Unanimous)

PERSONNEL REPORT: After review, a motion was made to approve the Personnel Report dated March 18, 2026. (Esposito, Sokolowski, Unanimous)

DIRECTOR'S REPORT:

- This year's Trustee Election is uncontested, with Idamarie Tully as the incumbent.
- The Director discussed a potential Eagle Scout Project and provided an update regarding the Security Camera and Door Access Project.

OLD BUSINESS: None.

NEW BUSINESS:

- After review, a motion was made to commit $9,500 from the Capital Fund Balance to the Server Room AC Replacement Project. (Tully, Esposito, Unanimous)
- After review, a motion was made to accept the proposal from All Weather Heating and Cooling for the purchase and install of a new split unit AC for the Server Room for a total cost of $9,500 to be paid from the Server Room AC Replacement Project in the Capital Fund. (Esposito, Gutierrez, Unanimous)
- Trustee Esposito shared information from a recently attended SCLA panel discussion regarding book challenges. She suggested that the Board review the Library's current policy and was concerned about potential impacts to the staff should a situation arise. The Board shared the concerns for staff and agreed that the policy should be reviewed.
- The Director shared the American Library Association's *Library Bill of Rights* and *Freedom to Read Statement*, as well as the Library's current policy. Discussion to be continued at the next Board meeting.

PERIOD FOR PUBLIC EXPRESSION: None.

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NEXT MEETING:

- Wednesday, April 15, 2026 at 3:30 PM
- Wednesday, May 20, 2026 at 3:30 PM

ADJOURNMENT: There being no further business, a motion was made to adjourn the meeting at 5:08 PM. (Gutierrez, Sokolowski, Unanimous)

Respectfully submitted,

Jamie Papandrea, Director
Acting Secretary