3 Higbie Lane • West Islip, New York 11795
(631) 661-7080
www.westisliplibrary.org

Board of Trustees Meeting Minutes – Wednesday, February 18, 2026 *APPROVED*

Meeting held at the West Islip Public Library, 3 Higbie Lane, West Islip, New York, 11795.

PRESENT:
Angela LaGiglia, President
Louise Sokolowski, Vice President
Dana Waite Esposito
Marilyn Gutierrez
Idamarie Tully
Jamie Papandrea, Director
Terri Hunter, Business Manager

ABSENT:

Library Board President Angela LaGiglia called the meeting to order at 4:05 PM.

ADOPTION OF AGENDA: After review, a motion was made to approve the proposed Agenda dated Wednesday, February 18, 2026. (Tully, Gutierrez, Unanimous)

APPROVAL OF MINUTES: After review, a motion was made to approve the minutes of the January 21, 2026 Board Meeting. (Esposito, Gutierrez, Unanimous)

CORRESPONDENCE: None.

PERIOD FOR PUBLIC EXPRESSION: None.

DONATION REPORT: After review, a motion was made to accept the Donations Report dated February 18, 2026. (Sokolowski, Tully, Unanimous)

DISCARD REPORT: No report.

FINANCIAL MATTERS:

FINANCIAL STATEMENTS: After review, a motion was made to approve the Financial Reports for January 2026. (Esposito, Gutierrez, Unanimous)

PAYROLL WARRANTS:

- After review, a motion was made to ratify the Payroll Warrant dated January 29, 2026. (LaGiglia, Gutierrez, Unanimous)

- After review, a motion was made to ratify the Payroll Warrant dated February 12, 2026. (LaGiglia, Gutierrez, Unanimous)

WARRANTS:

- After review, a motion was made to approve the Warrant dated February 18, 2026. (LaGiglia, Tully, Unanimous)
- After review, a motion was made to ratify the Capital Fund Warrant dated January 29, 2026. (LaGiglia, Sokolowski, Unanimous)
- After review, a motion was made to approve the Capital Fund Warrant dated February 18, 2026. (LaGiglia, Esposito, Unanimous)
- After review, a motion was made to approve additional invoices to be paid for the period from February 19–March 17, 2026. (Tully, Sokolowski, Unanimous)

PERSONNEL REPORT: After review, a motion was made to approve the Personnel Report dated February 18, 2026. (Esposito, Sokolowski, Unanimous)

DIRECTOR'S REPORT:

- The Director's report was distributed and reviewed with interest by the Trustees.
- The Library recently received a Community Service Award, presented by the West Islip Council of PTAs. Given to a local organization that has made an exceptional impact on the students and community, the Director noted that this award is extremely meaningful to receive and recognizes the efforts of our dedicated team. Staff members Michaela Schlosser, Renee Rogler, Carol Miller and Carolann Lorenz joined the Director at the Founders Day Ceremony on February 9 and were presented with a plague.
- Upcoming events were highlighted and discussed.

OLD BUSINESS:

- The Director presented a revised draft of the FY 2026-2027 Proposed Budget and discussed with the Board.
- After review, a motion was made to adopt the Proposed West Islip Public Library Budget for the 2026-2027 fiscal year with a total Operating Budget of $4,780,500 to be placed before the voters of the West Islip School District on Tuesday, April 14, 2026, approval of which will result in a total Tax Appropriation of $4,594,000. (Gutierrez, Esposito, Unanimous)

NEW BUSINESS:

- After review, a motion was made to approve the renewal of the contract from Organic Care, Inc. for lawn care services for the 2026 season at the cost of $2,828. (Sokolowski, Tully, Unanimous)

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- After review, a motion was made to approve the renewal of the contract from Brightwaters Landscaping for landscaping services for the 2026 season at the cost of $5,814. (Esposito, Gutierrez, Unanimous)
- After discussion, a motion was made to approve the Biennial GASB-75 Valuation and Report Proposal, including 2026 and 2027 Disclosures, from USI Consulting Group for the total cost of $2,750. (Tully, Gutierrez, Unanimous)

PERIOD FOR PUBLIC EXPRESSION: None.

NEXT MEETING:
- Wednesday, March 18, 2026 at 3:30 PM
- Wednesday, April 15, 2026 at 3:30 PM

ADJOURNMENT: There being no further business, a motion was made to adjourn the meeting at 5:31 PM. (Sokolowski, Gutierrez, Unanimous)

Respectfully submitted,

Jamie Papandrea, Director
Acting Secretary