3 Higbie Lane • West Islip, New York 11795
(631) 661-7080
www.westilsiplibrary.org

Meeting of the Finance Committee of the Board of Trustees of the West Islip Public Library – Wednesday, June 27, 2025 *APPROVED*

Meeting held at the West Islip Public Library, 3 Higbie Lane, West Islip, New York, 11795.

PRESENT:
Marilyn Gutierrez, President
Louise Sokolowski, Vice President
Dana Waite Esposito
Angela LaGiglia
Idamarie Tully
Jamie Papandrea, Director

ABSENT:

Library Board President Marilyn Gutierrez called the meeting to order at 3:50 PM.

ADOPTION OF AGENDA: After review, a motion was made to approve the proposed Agenda dated Friday, June 27, 2025. (Gutierrez, Esposito, Unanimous)

APPROVAL OF MINUTES:

- A motion was made to approve the Minutes of the June 18, 2025 Board Meeting. (LaGiglia, Sokolowski, Unanimous)

CORRESPONDENCE: None.

PERIOD FOR PUBLIC EXPRESSION: None.

FINANCIAL MATTERS:

WARRANTS:

- After review, a motion was made to approve the Warrant dated June 27, 2025. (Esposito, Gutierrez, Unanimous)

OLD BUSINESS: None.

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NEW BUSINESS:

a. Capital Projects:
   - After review, a motion was made to approve reimbursement from the Capital Fund to Emtec in the amount of $111.46 for work completed with the RTU #2 replacement HVAC project.
     (LaGiglia, Esposito, Unanimous)
   - After review a motion was made to transfer $4,105 in unused funds from the HVAC RTU#5 replacement project in the Capital Fund to the unallocated fund balance in the Capital Fund.
     (Esposito, Tully, Unanimous)

b. Donation Acceptance: After review a motion was made to accept the $12,000 donation from the Friends of the West Islip Public Library in support of the Library's Museum Pass Program.

PERIOD FOR PUBLIC EXPRESSION: None.

NEXT MEETING:

a. Organizational Meeting – Wednesday, July 16, 2025 at 3:30 PM
b. Regular Meeting – Wednesday, July 16, 2025, *directly following the Organizational Meeting*
c. Regular Meeting – Wednesday, August 20 at 3:30 PM

ADJOURNMENT: There being no further business, a motion was made to adjourn the meeting at 4:03 PM. (Esposito, Tully, Unanimous)

Respectfully submitted,

Jamie Papandrea, Director
Acting Secretary