West Islip Public Library
Board Meeting Minutes – to be approved at July Meeting
June 21, 2023

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Louise Sokolowski, Trustees; Terri Hunter, Business Manager; Andew Hamm, Director; Grace O'Connor, Secretary

Meeting was called to order by Dana Esposito at 3:33 p.m.

Welcomed taxpayer, Carmela DePalma, who voiced concerns regarding Library Card procedures.

Marilyn Gutierrez made a motion to approve the Minutes as amended of the May 24, 2023 Monthly Meeting. Dana Esposito seconded. Unanimous.

Dana Esposito made a motion to approve the Donations Report for May 2023. Louise Sokolowski seconded. Unanimous.

Louise Sokolowski made a motion to approve the Financial Reports for May 2023. Marilyn Gutierrez seconded. Unanimous.

Louise Sokolowski made a motion to approve the Payroll Warrants of May 25 and June 8, 2023 and the Library Warrant of June 21, 2023. Dana Esposito seconded. Unanimous.

Dana Esposito made a motion to approve the payment of the invoice from Dynaire for emergency repairs to HVAC RTU #2 at a cost of $5139.00. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to accept with regret the resignation of Simonne Harkavy from the Board of Trustees of the West Islip Public Library, effective June 21, 2023. The Trustees sincerely appreciate Mrs. Harkavy's thirty-nine years of service to the West Islip community and wish her the best in this new chapter of her life story. Dana Esposito seconded. Unanimous.

Marilyn Gutierrez made a motion to approve proposal from Industrial Appraisal Company for an appraisal of fixed and movable equipment/contents for the purposes of fixed asset accounting control and insurance valuation purposes at a cost of $2,760.00. Dana Esposito seconded. Unanimous. Marilyn Guterriez made a motion to approve the Personnel Report of June 21, 2023. Louise Sokolowski seconded. Unanimous.

Dana Esposito made a motion to go into Executive Session to discuss personnel issues regarding specific employees. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to return to Regular Session. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to add the Individual Salary Increases Effective July 1, 2023 to the Salary Schedule for 2023-2024. Marilyn Gutierrez seconded. Unanimous.

There will be a Finance Committee Meeting on Wednesay, June 28 at 3:30pm

There being no further business, the meeting was adjourned at 5:58 on a motion by Louise Sokolowski. Seconded by Marilyn Gutierrez. Unanimous.

Respectfully submitted.
Grace O'Connor
Secretary