# West Islip Public Library
# Board Meeting Minutes July 20, 2022

Present:
Dana Waite Esposito, President, Margaret Bell, Vice President, Marilyn Gutierrez , Simonne Harkavy, Louise Sokolowski, Terri Hunter, Andrew Hamm, Grace O'Connor, Secretary

Meeting was called to order by Dana Esposito at 3:41 p.m.

Marilyn Gutierrez made a motion to approve the Minutes of the June 15, 2022 monthly meeting. Margaret Bell seconded. Unanimous.

Louise Sokolowski made a motion to approve the Minutes of the June 29, 2022 Finance Committee Meeting. Marilyn Gutierrez seconded. Unanimous

Margaret Bell made a motion to approve the Donation Report for June 2022. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve Discards dated July 20, 2022. Simonne Harkavy seconded. Unanimous.

Dana Esposito made a motion to approve the Payroll Warrants of June 23, 2022 and July 2, 2022 and the Library Warrants of July 19, 2022 and July 20, 2022. Margaret Bell seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Library Board Meeting Calendar 2022-2023. Louise Sokolowski seconded. Unanimous.

Margaret Bell made a motion to approve the Library Vote Calendar. Louise Sokolowski seconded. Unanimous.

Louise Sokolowski made a motion to approve the Library Holiday Calendar for 2023 as amended. Marilyn Gutierrez seconded. Unanimous.

Margaret Bell made a motion to approve the renewal of flood insurance with American Bankers Insurance Company of Florida effective 8/17/2022 – 8/16/2023 at a cost of $1,272.00 Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve Microfilm Reader/Printer Maintenance Contract Renewal with Precision Microproducts of America for the Minolta MS6000MKII Microfilm Reader/Printer from 8/1/2022 – 7/31/2023 at a cost of $775.00. Louise Sokolowski seconded. Unanimous.

Margaret Bell made a motion to approve the proposal from SJ Electric for replacement of ballasts and bulbs at a cost of $2,385.00. Marlyn Gutierrez seconded. Unanimous.

Louise Sokolowski made a motion to approve the proposal from SJ Electric for installation of additional electrical outlets for the monitor in Meeting Room C and the Network Rack in the LAN Room at a cost of $1,385.00. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the proposal from All Weather Temperature Control for the replacement of the Condenser Fan Motor in Roof Top Unit #6 (Children's Room) at a cost of $695.00. Margaret Bell seconded. Unanimous.

Simonne Harkavy made a motion to approve the proposal from A Perfect View for the installation of Blackout Shades in Meeting Room C at a cost of $609.00. Margaret Bell seconded. Unanimous.
Marilyn Gutierrez made a motion to approve the proposal from William J. Powell Associates for Public Access Defibrillation Renewal from 6/1/2022 – 5/31/2024 at a cost of $1,750.00. Simonne Harkavy seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the proposal from CDW-G for an additional rack-mounted APC Uninterrupted Power Supply for the LAN Room at a cost of $3,645.42. Simonne Harkavy seconded. Unanimous.

Simonne Harkavy made a motion to approve the proposal by Tech Force to install 8 cable runs at a cost of $2,217.12. Louise Sokolowski seconded. Unanimous.

The next Library Board Meeting is August 17, 2022.

There being no further business, the meeting was adjourned at 4:40 p.m. on a motion by Dana Esposito and seconded by Marilyn Gutierrez. Unanimous.

Respectfully submitted,
Grace O'Connor
Secretary