West Islip Public Library
Board Meeting Minutes
July 19, 2023

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Idamarie Tully, Trustees; Terri Hunter, Business Manager; Andew Hamm, Director; Grace O'Connor, Secretary

Meeting was called to order by Dana Esposito at 3:29 p.m.

Marilyn Gutierrez made a motion to approve the Minutes of the June 21, 2023 Monthly Board Meeting. Idamarie Tully seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Minutes of the June 28, 2023 Finance Committee Meeting. Idamarie Tully seconded. Unanimous.

Dana Esposito made a motion to approve the Minutes of the July 5, 2023 Reorganization Meting. Marilyn Gutierrez seconded. Unanimous.

Idamarie Tully made a motion to approve the Donation Report of June 2023. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to approve the Payroll Warrants of June 22 and July 6, 2023 and the Library Warrants of July 18 and 19, 2023, as well as the Capital Fund Warrant of July 19, 2023. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the additional invoices to be paid with July 20, 2023 Payroll Warrant. Dana Esposito seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Sandpebble Project Management Proposal for Replacement of Existing HVAC RTU #2: Pre-Construction, Construction, and Post- Construction Phases at an estimated Cost of $120,808 to be paid from the HVAC Project Line in the Capital Fund. Dana Esposito seconded. Unanimous.

Dana Esposito made a motion to approve proposal for Flood Insurance from American Bankers Flood Insurance Company of Florida for $500,000 of contents coverage effective 8/17/2023-8/17/2024 for $1,448. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve proposal from Renaissance Web Solutions for re-design of the library's web site at a cost of $7,495.00. Idamarie Tully seconded. Unanimous.
Idamarie Tully made a motion to approve the Personnel Report of July 19, 2023. Marilyn Gutierrez seconded. Unanimous.

There being no further business, Dana Esposito made a motion to adjourn the meeting at 4:45 p.m. Marilyn Gutierrez seconded. Unanimous.

The next meeting is August 23, 2023 at 3:30 pm.

Respectfully submitted,

Grace O'Connor, Secretary