West Islip Public Library
Minutes of Board Meeting
April 17, 2024

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Vice-President; Louise Sokolowski, Idamarie Tully and Angela LaGiglia, Trustees; Andrew Hamm, Director, Grace O'Connor, Secretary.

Meeting was called to order by Dana Esposito at 3:38 p.m.

Angela LaGiglia made a motion to approve the minutes of the February 28, 2024 meeting. Marilyn Gutierrez seconded. Unanimous.

Louise Sokolowski made a motion to approve the Minutes of the Special District Meeting of April 9, 2024. Angela LaGiglia seconded. Unanimous.

Idamarie Tully made a motion to approve the Payroll Warrants of March 28 and April 14 2024; and the Library Warrants of April 17, 2024. Louise Sokolowski seconded. Unanimous.

Angela LaGiglia made a motion to close the Plaza Project in the Capital Fund and move the remaining funds ($121.50) to Assigned to Capital Fund (unallocated). Marilyn Gutierrez seconded. Unanimous.

Louise Sokolowski made a motion to close the Children's Activity Room AV project in the Capital Fund and move the remaining funds ($1,225.00) to Assigned to Capital Fund (unallocated). Idamarie Tully seconded. Unanimous.

Marilyn Guiterrez made a motion to authorize transfer of $33,274,58 from unallocated fund balance in Capital Fund to commit funds to Computer Upgrades Project in the Capital Fund. Dana Esposito seconded. Unanimous.

Idamarie Tully made a motion to approve the CDW-G Quote #CDK8FW for 23 HP Pro 400 Desktop Computers and Hardware support at a cost of $17,085.32 to be paid out of the Computer Upgrades Project in the Capital Fund. Louise Sokolowski seconded. Unanimous.

Marilyn Gutierrez made a motion to approve Milburn Flooring proposal P2420849-1 for $18,889.70 replacement of the flooring in Meeting Rooms A and B, to be paid out of Library Flooring Project in the Capital Fund. Louise Sokolowski seconded. Yes: Dana Esposito, Marilyn Gutierrez, Louise Sokolowski, Idamarie Tully. Abstain: Angela LaGiglia.

Angela LaGiglia made a motion to approve Personnel Report dated April 17, 2024. Idamarie Tully seconded. Unanimous.

Dana Esposito made a motion to leave Regular Session and enter Executive Session at 4:30 pm to discuss personnel matters related to a specific staff member. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to return to Regular session from Executive Session at 5:17pm. Louise Sokolowski seconded. Unanimous.

Angela LaGiglia made a motion to approve the Duty Statement for the position of Library Director dated April 17, 2024. Marilyn Gutierrez seconded. Unanimous.

Angela LaGiglia made a motion to authorize sending a Request for a Certified List of Eligibles for the position of Library Director to Suffolk County Civil Service, with an annual salary of 160,000. Idamarie Tully seconded. Unanimous

Dana Esposito made a motion to adjourn the meeting at 5:18pm, Angela LaGiglia seconded. Unanimous.

Respectfully Submitted by

Grace O'Connor, Secretary to the Board