

West Islip Public Library

Minutes of the January 17, 2024 Board Meeting

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Vice President; Louise Sokolowski, Idamarie Tully, and Angela LaGiglia, Trustees; Terri Hunter, Business Manager; and Andrew Hamm, Director.

Meeting was called to order by Dana Esposito at 3:37 p.m.

Louise Sokolowski made a motion to approve the Minutes of the December 20, 2023 meeting. Seconded by Idamarie Tully. Unanimous.

Angela LaGiglia made a motion to approve the Donation Report for December 2023. Seconded by Marilyn Gutierrez. Unanimous.

Dana Esposito made a motion to approve the Financial Reports for December 2023. Seconded by Louise Sokolowski. Unanimous.

Marilyn Gutierrez made a motion to approve the Payroll Warrants of December 21, 2023 and January 4, 2024 and the Library Warrant of January 17, 2024. Seconded by Dana Esposito. Unanimous.

Angela LaGiglia made a motion to approve the revision of the Legal Notice for the Special District Meeting on April 9, 2024 to include wording allowing for the availability of early voting ballots. Seconded by Idamarie Tully. Unanimous.

Marilyn Gutierrez made a motion to approve the attendance of Liana Coletti at the Public Library Association Conference in Columbus, OH, April 3-5, 2024 at a cost not to exceed \$3,500.00. Seconded by Louise Sokolowski.

Angela LaGiglia made a motion to approve the attendance of Kerri Filippazzo and Michaela Carillo to the American Library Association Conference in San Diego CA: June 27-July 2, 2024 at a cost not to exceed \$3,500.00 each, subject to revision if necessary. Seconded by Louise Sokolowski. Unanimous.

Dana Esposito made a motion to approve a proposal for renewal of organic lawn care service by Organic Care, Inc, for 2024 at a cost of 2,828.00. Seconded by Idamarie Tully. Unanimous.

Angela LaGiglia made a motion to approve the Library Programs and Activities Policy dated January 17, 2024. Seconded by Idamarie Tully. Unanimous.

Dana Esposito made a motion to approve the Service Animals Addendum to the Maintenance of Public Order Policy dated January 17, 2024. Seconded by Angela LaGiglia. Unanimous.

Ida Marie Tully made a motion to approve the Personnel Report of January 17, 2024. Seconded by Louise Sokolowski. Unanimous.

There being no further business, Dana Esposito made a motion to adjourn the meeting at 5:36 p.m. Seconded by Louise Sokolowski. Unanimous.

Respectfully submitted: Andrew J. Hamm, Director