

West Islip Public Library

Minutes of Board Meeting — To Be Approved at the December 20, Meeting November 15, 2023

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Vice-President; Idamarie Tully Trustees; Andrew Hamm, Director; Terri Hunter, Business Manager; Grace O'Connor, Secretary.

Meeting was called to order by Dana Esposito at 3:37 p.m.

Welcome Angela LaGiglia, resident.

Marilyn Gutierrez made a motion to appoint Angela LaGiglia to the vacant position of Library trustee effective November 15, 2023, until the next annual election of trustees. Seconded by Idamarie Tully. Unanimous.

Marilyn Gutierrez made a motion to approve the minutes of the October 18, 2023 meeting. Idamarie Tully seconded. Unanimous.

Angela LaGiglia made a motion to approve the Donation report for October 2023. Marilyn Gutierrez seconded. Unanimous

Angela LaGiglia made a motion to approve the Financial Reports for July-October 2023. IdaMarie Tully seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Payroll Warrants of October 26 and November 9, 2023, and the Library Warrant of November 15, 2023 as well as the Capital Fund Warrant of November 15, 2023. Dana Esposito seconded. Unanimous.

Angela LaGiglia made a motion to approve additional invoices to be paid with the Payroll Warrant of November 22, 2023. Idamarie Tully seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the SCLS Budget for 2024. Angela LaGiglia seconded. Unanimous.

Dana Esposito made a motion to approve the renewal of contracts with Brightwaters Landscaping for 2023-2024 to plow the parking lot and walkways and to clear town sidewalk around property, priced per storm as per contract. Marilyn Gutierrez seconded. Unanimous.

Idamarie Tully made a motion to approve payment for electrical work by SJ Electric at a cost of \$1,515.00. Angela LaGiglia seconded. Unanimous.

Dana Esposito made a motion to approve the Personnel Report dated November 15, 2023. Marilyn Gutierrez seconded. Unanimous.

Angela LaGiglia made a motion to approve the attendance of Terry Hunter at the April GFOA meeting in Albany. Total cost of conference expenses not to exceed \$2,000.00. Idamarie Tully seconded. Unanimous.

There being no further business, the meeting was adjourned at 5:19 p.m. on a motion by Dana Esposito. Seconded by Marilyn Gutierrez. Unanimous.

The next board meeting is December 20, 2023 at 3:30 p.m.