

West Islip Public Library

Board Meeting Minutes – to be approved at March Meeting

February 16, 2023

Present: Dana Esposito, President; Margaret Bell, Vice-President; Louise Sokolowski, Trustee; Terri Hunter, Business Manager; Andrew Hamm, Director; Grace O'Connor, Secretary.

Meeting was called to order by Dana Esposito at 3:36 p.m.

No visitors present.

Dana Esposito made a motion to approve the minutes of the January 18, 2023 meeting. Louise Sokolowski seconded. Unanimous.

Margaret Bell made a motion to approve the Financial Reports for January 2023. Dana Esposito seconded. Unanimous.

Margaret Bell made a motion to approve the Payroll Warrant of February 16, 2023; and the Library Warrant of February 15, 2023. Dana Esposito seconded. Unanimous.

Louise Sokolowski made a motion to approve additional invoices to be paid with the Payroll Warrant of February 16, 2023. Margaret Bell seconded. Unanimous.

Dana Esposito made a motion to authorize the Director to submit the tax cap form for 2023/2024 to the NY Office of the State Comptroller with a tax appropriation figure of \$4,250,300. Margaret Bell seconded. Unanimous.

Margaret Bell made a motion to approve the Proposed West Islip Public Library Budget for 2023/2024 with a total Operating Budget of \$4,325,300 to be placed before the voters of the West Islip School District on Tuesday, April 4 2023, approval of which will result in a total Tax Appropriation of \$4,250,300. Louise Sokolowski seconded. Unanimous.

Dana Esposito made a motion to approve the proposal from SJ Electric for electrical work in the Adult Quiet area at a cost not to exceed \$4,000. Margaret Bell seconded. Unanimous.

Margaet Bell made a motion to approve the renewal proposal from Brightwaters Landscaping for landscape maintenance in the 2023 landscape season, at the discounted pre-payment cost of \$5,499. Dana Esposito seconded. Unanimous.

Louise Sokolowski made a motion to approve proposal from Olsen Brothers Tree Surgery for removal of one diseased tree and trimming of five other trees for safety reasons, at a cost of \$1,850. Margaret Bell seconded. Unanimous.

Dana Esposito made a motion to approve proposal from Parkline Asphalt Maintenance to repair and level pavers on the Library Entrance Plaza as an EDS Bid 11361 Concrete/Masonry price of \$19,878.50 to be paid from the Plaza Project in the Capital Fund. Louise Sokolowski seconded. Unanimous.

Dana Esposito made a motion to approve the West Islip Public Library Annual Report for Public and Association Libraries 2022-2023. Margaret Bell seconded. Unanimous.

The next Library Board Meeting will be March 15, 2023 at 3:30 p.m.

There being no further business, the meeting was adjourned at 5:00 p.m. on a motion made by Margaret Bell. Louise Sokolowski seconded. Unanimous.

Respectfully submitted.

Grace O'Connor, Secretary