

**West Islip Public Library  
Board Meeting Minutes – to be approved at April Meeting  
March 15, 2023**

Present: Dana Esposito, President; Margaret Bell, Vice-President; Marilyn Gutierrez, Louise Sokolowski, Trustees; Terri Hunter, Business Manager; Andrew Hamm, Director; Grace O'Connor, Secretary.

Meeting was called to order by Dana Esposito at 3:38 p.m.

No visitors present.

Louise Sokolowski made a motion to approve the minutes of the February 16, 2023 meeting. Marilyn Gutierrez Louise Sokolowski seconded. Unanimous.

Margaret Bell made a motion to approve Discards dated March 15, 2023. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Financial Reports for February 2023. Louise Sokolowski seconded. Unanimous.

Margaret Bell made a motion to approve Discards report dated March 15, 2023. Marilyn Gutierrez seconded. Unanimous.

Louise Sokolowski made a motion to approve the Payroll Warrants of February 16, 2023 and the Library Warrant of March 15, 2023. Dana Esposito seconded. Unanimous.

Dana Esposito made a motion to approve additional invoices to be paid with the Payroll Warrant of March 16, 2023. Margaret Bell seconded. Unanimous.

Louise Sokolowski made a motion to authorize transfer of \$93,000 from "Transfer to Capital" from the Library Fund to the Capital Fund to commit funds to the HVAC Project. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to Confirm the Approval of the HVAC Project currently pending approval at the State Education Department to be paid from funds transferred to the Capital Fund of the West Islip Public Library from the General Fund on 5/20/2020 and 6/30/2021, and 3/15/2023. Margaret Bell seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the proposal from A. R. Kropp Company and Sons for four (4) JSI Olympian Single Lounge Chairs with wood trimmed arms and fabric upholstery at total NY State Contract (JSI NYS Contract PC68358) cost of \$6,807.06. Margaret Bell seconded. Unanimous.

The next Library Board Meeting will be April 19, 2023 at 3:30 p.m.

There being no further business, meeting was adjourned at 4:38 p.m. on a motion made by Marilyn Gutierrez. Seconded by Louise Sokolowski. Unanimous.

Respectfully submitted,

Grace O'Connor, Secretary