

West Islip Public Library

Board Meeting Minutes

November 16, 2022— to be approved at December 21 Meeting

Present: Margaret Bell, Vice President; Marilyn Gutierrez, Louise Sokolowski, Terri Hunter, Andrew Hamm, Grace O'Connor, Secretary.

Meeting was called to order by Margaret Bell p.m.at 3:36.

Welcomed taxpayer, Barbara Maher.

- Louise Sokolowski made a motion to approve the minutes of the October 19, 2022 meeting. Marilyn Gutierrez seconded. Unanimous.
- Marilyn Gutierrez made a motion to approve the Donation Report for October 2022. Louise Sokolowski seconded. Unanimous.
- Margaret Bell made a motion to approve the Financial Reports for October 2022. Marilyn Gutierrez seconded. Unanimous.
- Louise Sokolowski made a motion to approve the Payroll Warrants of October 27 and November 10, 2022 and the Library Warrant of November 16, 2022. Margaret Bell seconded. Unanimous.
- Louise Sokolowski made a motion to approve additional invoices to be paid with the Payroll Warrant of November 23, 2022. Margaret Bell seconded. Unanimous.
- Margaret Bell made a motion to approve the following:
“Be it resolved that the Board of Trustees of the West Islip Public Library declares the Library as the lead agency under SEQRA for the following projects:
West Islip Public Library = Alterations associated with the replacement of HVAC unit RTU-2.
Be it further resolved that the Board of Trustees of the West Islip Public Library adopts the recommendation of Emtec Consulting Engineers, DPC that this project is a TYPE II Action and is therefore exempt from further Environmental Review under Section 617.5(c) (8) of the State Regulations.”
Marilyn Gutierrez seconded. Unanimous.
- Marilyn Gutierrez made a motion to approve the Personnel Report dated November 16, 2022. Louise Sokolowski seconded. Unanimous.
- Margaret Bell made a motion to approve the SCLS Budget for 2023. Marilyn Gutierrez seconded. Unanimous.
- Margaret Bell made a motion to apportion five (5) votes for SCLS Trustee representing Babylon/Islip Towns for the term of January 4, 2023 to December 31, 2025 to Justin Belkin, Deer Park Public Library. Marilyn Gutierrez seconded. Unanimous.
- Louise Sokolowski made a motion to approve the renewal of the 2022/2023 contracts with Brightwaters Landscaping to plow the parking lot walkways and to clear the Town

of Islip sidewalk around the property, priced per storm as per contract. Margaret Bell seconded. Unanimous.

- Marilyn Gutierrez made a motion to approve the addition of a Screen Control Unit, Wall Rack and Power Strip, plus installation, to the approved proposal from Astoria Communications to the Children's Activity Room AV Capital Project in the Capital Fund, at a cost of \$1,940. Louise Sokolowski seconded. Unanimous.
- There being no further business, the meeting was adjourned at 4:47 p.m. on a motion made by Margaret Bell. Louise Sokolowski seconded. Unanimous.

The next Library Board Meeting is December 21, 2022 at 3:30 p.m.

Respectfully submitted.

Grace O'Connor, Secretary