

West Islip Public Library

Board Meeting Minutes

May 18, 2022

Present:

Marilyn Gutierrez, President

Dana Waite Esposito, Vice President

Simonne Harkavy

Louise Sokolowski

Margaret Bell

Terri Hunter

Adrew Hamm

Grace O'Connor, Secretary

Meeting was called to order by Marilyn Gutierrez at 3:20 p.m.

Dana Esposito made a motion to approve the Minutes of the April 20, 2022 monthly meeting. Simonne Harkavy Seconded. Unanimous.

Louise Sokolowski made a motion to approve the Donation Report for April 2022. Margaret Bell seconded. Unanimous.

Dana Esposito made a motion to approve the Financial Reports for April 2022. Louise Sokolowski seconded. Unanimous.

Louise Sokolowski made a motion to approve the Payroll Warrants of April 28 and May 12, 2022; the Library Warrants of May 18, 2022; and the Capital Warrant of May 18, 2022. Marilyn Gutierrez seconded. Unanimous.

Margaret Bell made a motion to approve additional invoices to be paid with the May 26, 2022 Payroll Warrant. Simonne Harkavy seconded. Unanimous.

Simonne Harkavy made a motion to approve the Engagement Letter from Baldessari and Coster, LLP to perform the 2021/2022 Audit and Financial Report, at a cost of \$10,700. (Excluding additional services.) Dana Esposito seconded. Unanimous.

Dana Esposito made a motion to renew the Workers Compensation Insurance policy with The Hartford at a cost of \$27,125 for the period 06/01/2022 to 06/01/2023. Louise Sokolowski seconded. Unanimous.

Marilyn Gutierrez made a motion that the Board go into Executive Session to discuss personnel issues related to specific employees. Simonne Harkavy seconded. Unanimous.

Simonne Harkavy made a motion that the Board return to Regular Session. Dana Esposito seconded. Unanimous.

Simonne Harkavy made a motion that the Board approve the Salary Increases as amended for the fiscal year 2022-2023. Margaret Bell seconded. Unanimous.

Margaret Bell made a Motion to approve the Personnel Report dated May 18, 2022. Dana Esposito seconded. Unanimous.

Marilyn Gutierrez made a motion to hold the End of Fiscal Year Board Meeting on June 29, 2022 at 3pm. Simonne Harkavy seconded. Unanimous.

The next Library Board Meeting is June 15, 2022.

There being no further business, the meeting was adjourned at 4:58 p.m. on a motion by Simonne Harkavy. Seconded by Louise Sokolowski. Unanimous.

Respectfully submitted,

Grace O'Connor

Secretary