

**West Islip Public Library  
Board Meeting Minutes  
April 20, 2022**

Present:

Marilyn Gutierrez, President  
Dana Waite Esposito, Vice President  
Simonne Harkavy  
Louise Sokolowski  
Margaret Bell  
Terri Hunter  
Andrew Hamm  
Grace O'Connor, Secretary.

Meeting was called to order by Marilyn Gutierrez at 3:06 p.m.

Simonne Harkavy made a motion to approve the Minutes of the March 16, 2022, monthly meeting. Margaret Bell seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Minutes of the Special District Meeting of April 5, 2022. Louise Sokolowski seconded. Unanimous.

Simonne Harkavy made a motion to approve the Financial Reports for March 2022. Dana Esposito seconded. Unanimous.

Margaret Bell made a motion to approve the Payroll warrants of March 17 and 31, and April 14, 2022; and the Library Warrants of April 14, 2022. Dana Esposito seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the proposal from Pitney Bowes for a sixty-month lease of a postage meter at a cost of \$71.32 per month. Simonne Harkavy seconded. Unanimous.

Margaret Bell made a motion to approve the proposal from AR Kropp and Sons, for removal and boxing of the collection in the Large Print area, removal of the existing shelving, installation of shelving and end panels from storage, and

replacement of the Large Print Collection, at a cost of \$4,300. Dana Esposito seconded. Unanimous.

Simonne Harkavy made a motion to amend the amount for HVAC consulting and engineering design by Emtec Consulting, approved at the October 20, 2021 meeting from \$15,000 to \$15,500 to correct a typographical error in the original motion and bring it into agreement with the proposal and purchase order. Louise Sokolowski seconded. Unanimous.

Dana Esposito made a motion to approve Personnel report dated April 20, 2022. Margaret Bell seconded. Unanimous.

The next Library Board Meeting is May 18, 2022.

There being no further business, Elaine Sokolowski made a motion to adjourn at 4:25 p.m. Simonne Harkavy seconded. Unanimous.

Respectfully submitted,

Grace O'Connor  
Secretary