

West Islip Public Library
Board Meeting Minutes
December 21, 2022— to be approved at January 18 Meeting

Present: Dana Esposito, President; Margaret Bell, Vice-President; Marilyn Gutierrez, Louise Sokolowski, Trustees; Terri Hunter, Business Manager; Andrew Hamm, Director

Meeting was called to order by Dana Esposito at 3:34p.m.

No visitors were present.

Marilyn Gutierrez made a motion to approve the Minutes of November 16, 2022 Monthly Meeting. Margaret Bell seconded. Unanimous.

Marilyn Gutierrez made a motion to approve Donation Report for November 2022. Louise Sokolowski seconded. Unanimous.

Margaret Bell made a motion to approve the Discard Report dated December 21, 2022. Marilyn Gutierrez seconded. Unanimous.

Louise Sokolowski made a motion to approve the Financial Reports for November 2022. Margaret Bell seconded. Unanimous.

Dana Esposito made a motion to approve the Payroll Warrants of November 23 and December 8, 2022, and the Library Warrant of December 21, 2022. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to approve additional invoices to be paid with the Payroll Warrant of December 22, 2022. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the renewal proposal for Freegal Music for 2023-2024 at a cost of \$6,101. Louise Sokolowski seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the proposal from After-Mouse.com of New York for the purchase of a Play Interactive table with games at a cost of \$6,385.00. Louise Sokolowski seconded. Unanimous.

Marilyn Gutierrez made a motion to approve Personnel Report dated December 21, 2022. Dana Esposito seconded. Unanimous.

Louise Sokolowski made a motion to approve the attendance of Terri Hunter at the NY Government Finance Officers Association Conference in Albany, NY March 29-31, 2023 at a cost not to exceed \$2,000.00. Margaret Bell seconded. Unanimous.

Louise Sokolowski made a motion to authorize Board President Dana Esposito, Vice President Margaret Bell, Trustee Marilyn Gutierrez, and Library Treasurer Diane Breinlinger as signers on the Library's bank accounts. Marilyn Gutierrez seconded. Unanimous.

Marilyn Gutierrez made a motion to adjourn meeting at 4:46. Margaret Bell seconded. Unanimous.

The next Library Board Meeting is January 18, 2023 at 3:30 p.m.

Respectfully submitted.

Andrew J. Hamm, Library Director