

West Islip Public Library
Minutes of Board Meeting – To Be Approved at the October 18 Meeting
September 20, 2023

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Vice-President; Margaret Bell, Louise Sokolowski, and Idamarie Tully, Trustees; Andrew Hamm, Director

Meeting was called to order by Dana Esposito at 3:35 p.m.

Dana Esposito made a motion to approve the Minutes of the August 23, 2023 Monthly Board Meeting. Louise Sokolowski seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Payroll Warrants of August 31, September 14 and the Library Warrant of September 20, 2023. Margaret Bell seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the additional invoices to be paid with September 29, 2023 Payroll Warrant. Louise Sokolowski seconded. Unanimous.

Louise Sokolowski made a motion to approve the New York State Library Construction Grant Application for the RTU #2 Replacement Project submitted to SCLS on September 15, 2023. Marilyn Gutierrez seconded. Unanimous.

Dana Esposito made a motion to approve the renewal of the HVAC Maintenance Contract with All Weather Temperature Control September 2023-August 2024 at an annual cost of \$5,200. Margaret Bell seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Personnel Report of September 20, 2023. Idamarie Tully seconded. Unanimous.

Dana Esposito made a motion to approve the Proclamation by the Board of Trustees supporting Banned Books Week, October 1-7, 2023. Margaret Bell seconded. Unanimous.

There being no further business, Dana Esposito made a motion to adjourn the meeting at 4:44 p.m. Marilyn Gutierrez seconded. Unanimous.

The next meeting is October 18, 2023 at 3:30 pm.

Respectfully submitted,

Andrew J. Hamm, Director