

West Islip Public Library

Minutes of Board Meeting – To Be Approved at the November 15 Meeting

October 18, 2023

Present: Dana Waite Esposito, President; Marilyn Gutierrez, Louise Sokolowski, Idamarie Tully, Trustees; Terri Hunter, Business Manager; Andrew Hamm, Director; Grace O'Connor, Secretary. Guest: Al Coster, Baldessari and Coster, LLP

Meeting was called to order by Dana Esposito at 3:35 p.m.

Louise Sokolowski made a motion to approve the Minutes of the September 20, 2023 Monthly Board Meeting. Idamarie Tully seconded. Unanimous.

Marilyn Gutierrez made a motion to approve the Donations Report for September 2023. Marilyn Louise Sokolowski seconded. Unanimous.

Idamarie Tully made a motion to approve the Payroll Warrants of September 28 and October 12 and the Library Warrant of October 18, 2023. Louise Sokolowski seconded. Unanimous.

Dana Esposito made a motion to approve the additional invoices to be paid with the Payroll warrant of October 26, 2023. Louise Sokolowski seconded. Unanimous.

Dana Esposito made a motion to approve the Annual Financial Report by Baldessari and Coster, LLP for the year ending June 30, 2023. Idamarie Tully seconded. Unanimous.

Louise Sokolowski made a motion to approve participation in the SCLS Coordinated Order for the GASB 75 Valuation and Report of post-retirement benefits with USI Consulting Group for FY 2024 and 2025 at a cost not to exceed \$2,600 with the addition of a \$350 base fee for the Disclosure Report for each fiscal year. Idamarie Tully seconded. Unanimous.

Dana Esposito made a motion to approve renewal of Service Contract with MacKenzie Automatic Doors on two sets of Gildor Automatic Doors for 10/1/2023 to 9/30/2024 at a cost of \$1,560. Marilyn Gutierrez seconded. Unanimous.

Idamarie Tully made a motion to approve the Personnel Report of October 18,2023. Dana Esposito seconded. Unanimous.

There being no further business, Dana Esposito made a motion to adjourn the meeting at 4:59 p.m. Idamarie Tully seconded. Unanimous.

The next meeting is November 15, 2023 at 3:30 pm.

Respectfully submitted,

Grace O'Connor, Secretary